**INSCRIPCIÓN REACTIVACIÓN**



RESOLUCIÓN DE SUPERINTENDENCIA N.º 078-2020/SUNAT

**GUÍA PARA LA INSCRIPCIÓN O REACTIVACIÓN EN EL RUC DE PERSONAS NATURALES CON NEGOCIO**

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| **TIPO DE CONTRIBUYENTE** Marcar con (X) | |
|  | PERSONA NATURAL |
|  | SOCIEDAD CONYUGAL |
|  | SUCESION INDIVISA |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
| DOCUMENTO NACIONAL DE IDENTIDAD (DNI) |  |
| CARNÉ DE EXTRANJERÍA |  |
| PASAPORTE |  |
| CARNÉ DE IDENTIDAD EMITIDO POR RREE |  |
| CARNÉ DE PERMISO TEMPORAL DE PERMANENCIA |  |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | |
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1. Ser persona natural domiciliada en el Perú.
2. La presente guía deberá ser ingresada a través de la Mesa de Partes Virtual, adjuntando los siguientes archivos digitalizados:
   * Documento de identidad (en caso sea distinto a DNI).
   * Documento público o privado donde conste la dirección del domicilio ﬁscal declarado, cuando este sea diferente a la dirección registrada en el RENIEC.
   * Acta o Partida de matrimonio civil (solo si marca como tipo de contribuyente Sociedad Conyugal).
   * Partida o Acta de Defunción del causante (solo si marca como tipo de contribuyente Sucesión Indivisa).

**REQUISITOS**

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| **APELLIDO PATERNO** |
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| **APELLIDO MATERNO** |
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| **NOMBRES** (En caso de sucesión indivisa consignar denominación de la misma) |
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| **FECHA DE NACIMIENTO** (dd/mm/aaaa)(o inicio de sucesión indivisa) | | |
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| **SEXO**  Marcar con (X) | | | |
|  | FEMENINO |  | MASCULINO |

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| **PAÍS DE NACIONALIDAD** |
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| **DOMICILIO FISCAL** | | |
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| **DISTRITO** | **PROVINCIA** | **DEPARTAMENTO** |
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| CONDICIÓN DEL DOMICILIO: | | | | | | | | | | | Marcar con (x) | | | | | | | | | CORREO ELECTRÓNICO | | | | Inscripción: el señalado en la Mesa de Partes Virtual Reactivación: debe ingresar dato válido | | | | | |
|  | PROPIO | |  | | | ALQUILADO | |  | | CEDIDO EN USO | | | | |  | OTROS | | | |  | | | | | | | | | |
| TELÉFONO MÓVIL: | | | | | | | | | | | (medio por el cual se contactará para validar su identidad) | | | | | | | | | ACTIVIDAD ECONÓMICA | | | | (según Tabla Anexa Nº 1 - CIIU publicada en SUNAT VIRTUAL) | | | | | |
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| SISTEMA DE CONTABILIDAD | | | | | | | | | | | Marcar con (x) | | | | | | | | | SISTEMA DE EMISIÓN DE COMPROBANTES DE PAGO: Marcar con (x) | | | | | | | | | |
|  | | | | MANUAL | | | | | | |  | | | COMPUTARIZADO | | | | | |  | MANUAL |  | COMPUTARIZADO | |  | | MÁQ. REGISTRADORA | | |
| FECHA DE INICIO DE ACTIVIDADES:  (dd/mm/aaaa) | | | | | | | | | | |  | |  | | | | |  | | FECHA DE BAJA (dd/mm/aaaa)  (SOLO PARA REACTIVACIÓN DEL RUC) | | | | | |  | |  |  |

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| **TRIBUTOS AFECTOS**  Marcar con (X) | NUEVO RUS - NRUS |  | RÉGIMEN MYPE TRIBUTARIO - RMT |  |
| RÉGIMEN ESPECIAL DE RENTA - RER |  | RÉGIMEN GENERAL |  |
| OTROS *(*Especiﬁcar según la Tabla Anexa Nº 10 publicada en SUNAT VIRTUAL) |  | | |

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| **DATOS DEL REPRESENTANTE LEGAL** (LLENAR SOLO SI ES SUCESIÓN INDIVISA) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
| DOCUMENTO NACIONAL DE IDENTIDAD (DNI) |  |
| CARNÉ DE EXTRANJERÍA |  |
| PASAPORTE |  |
| CARNÉ DE IDENTIDAD EMITIDO POR RREE |  |
| CARNÉ DE PERMISO TEMPORAL DE PERMANENCIA |  |
| RUC (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | | | | | | | | |
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| **APELLIDO PATERNO** | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | | | | |  | | | |  | | | |  | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE CARGO** | (según la Tabla Anexa Nº 12  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL CARGO** (dd/mm/aaaa) |  |  |  |

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| **DOMICILIO** | |  | | | | |
| **DISTRITO** |  | | **PROVINCIA** |  | **DEPARTAMENTO** |  |

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| **CONDICIÓN DE DOMICILIO**  Marcar con (X) |  | PROPIO |  | ALQUILADO |  | CEDIDO |  | OTROS |

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| **CORREO ELECTRÓNICO** |  |

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| **TELEF. MÓVIL** |  |  |  |  |  |  |  |  |  |

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| **INFORMACIÓN DE LA PERSONA VINCULADA** (LLENAR SOLO SI ES SUCESIÓN INDIVISA O SOCIEDAD CONYUGAL) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
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| PASAPORTE |  |
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| RUC (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | | | | | | | | | | |
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| **APELLIDO PATERNO** | | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | |  | |  | |  | | | **PAÍS DE RESIDENCIA** | | | |  | | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE VÍNCULO** | (según la Tabla Anexa Nº 13  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL VÍNCULO** (dd/mm/aaaa) |  |  |  |

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| **PORCENTAJE DE PARTICIPACIÓN** |  |

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| **ESTABLECIMIENTO ANEXO** |
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*NOTA: De contar con más de un representante legal, persona vinculada o establecimiento anexo deberá declarar la información utilizando la estructura detallada en las siguientes hojas.*

**REPRESENTANTES LEGALES**

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| **DATOS DEL REPRESENTANTE LEGAL** (LLENAR SOLO SI ES SUCESIÓN INDIVISA) |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | | | | | | | | | |
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| **APELLIDO PATERNO** | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | | | | |  | | | |  | | | |  | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE CARGO** | (según la Tabla Anexa Nº 12  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL CARGO** (dd/mm/aaaa) |  |  |  |

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| **DOMICILIO** |  | | | | | | | | | | | | | | | | | | | | | | | |
| **DISTRITO** |  | | **PROVINCIA** | | |  | | | | **DEPARTAMENTO** | | | | | |  | | | | | | | | |
| **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | | |  | | CEDIDO EN USO | | | | | | |  | | OTROS | | |
| **CORREO ELECTRÓNICO** | |  | | | | | | | **TELEF. MÓVIL** | | |  | |  |  | |  |  |  | |  | |  |  |

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| **DATOS DEL REPRESENTANTE LEGAL** (LLENAR SOLO SI ES SUCESIÓN INDIVISA) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
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| RUC (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | | | | | | | | | |
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| **APELLIDO PATERNO** | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | | | | |  | | | |  | | | |  | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE CARGO** | (según la Tabla Anexa Nº 12  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL CARGO** (dd/mm/aaaa) |  |  |  |

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| **DOMICILIO** |  | | | | | | | | | | | | | | | | | | | | | | | |
| **DISTRITO** |  | | **PROVINCIA** | | |  | | | | **DEPARTAMENTO** | | | | | |  | | | | | | | | |
| **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | | |  | | CEDIDO EN USO | | | | | | |  | | OTROS | | |
| **CORREO ELECTRÓNICO** | |  | | | | | | | **TELEF. MÓVIL** | | |  | |  |  | |  |  |  | |  | |  |  |

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| **DATOS DEL REPRESENTANTE LEGAL** (LLENAR SOLO SI ES SUCESIÓN INDIVISA) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
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| RUC (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **APELLIDO PATERNO** | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | | | | |  | | | |  | | | |  | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE CARGO** | (según la Tabla Anexa Nº 12  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL CARGO** (dd/mm/aaaa) |  |  |  |

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| **DOMICILIO** |  | | | | | | | | | | | | | | | | | | | | | | | |
| **DISTRITO** |  | | **PROVINCIA** | | |  | | | | **DEPARTAMENTO** | | | | | |  | | | | | | | | |
| **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | | |  | | CEDIDO EN USO | | | | | | |  | | OTROS | | |
| **CORREO ELECTRÓNICO** | |  | | | | | | | **TELEF. MÓVIL** | | |  | |  |  | |  |  |  | |  | |  |  |

**INFORMACIÓN DE LAS PERSONAS VINCULADAS**

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| **INFORMACIÓN DE LA PERSONA VINCULADA** (LLENAR SOLO SI ES SUCESIÓN INDIVISA O SOCIEDAD CONYUGAL) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
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| RUC (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **APELLIDO PATERNO** | | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | |
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| **NOMBRES** | | | | | | | | | | | | | | | | | | | |
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| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | |  | |  | |  | | | **PAÍS DE RESIDENCIA:** | | |  | | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE VÍNCULO** | (según la Tabla Anexa Nº 13  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL VÍNCULO** (dd/mm/aaaa) |  |  |  |

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| **PORCENTAJE DE PARTICIPACIÓN** |  |

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| **INFORMACIÓN DE LA PERSONA VINCULADA** (LLENAR SOLO SI ES SUCESIÓN INDIVISA O SOCIEDAD CONYUGAL) |

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| **APELLIDO PATERNO** | | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | |
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| **TIPO DE VÍNCULO** | (según la Tabla Anexa Nº 13  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL VÍNCULO** (dd/mm/aaaa) |  |  |  |

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| **PORCENTAJE DE PARTICIPACIÓN** |  |

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| **INFORMACIÓN DE LA PERSONA VINCULADA** (LLENAR SOLO SI ES SUCESIÓN INDIVISA O SOCIEDAD CONYUGAL) |

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| **TIPO DE DOCUMENTO** Marcar con (X) | |
| DOCUMENTO NACIONAL DE IDENTIDAD (DNI) |  |
| CARNÉ DE EXTRANJERÍA |  |
| PASAPORTE |  |
| CARNÉ DE IDENTIDAD EMITIDO POR RREE |  |
| CARNÉ DE PERMISO TEMPORAL DE PERMANENCIA |  |
| RUC/OTRO (EN CASO EL REPRESENTANTE SEA UNA PERSONA JURÍDICA U OTRA ENTIDAD) |  |

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| **NÚMERO DE DOCUMENTO** | | | | | | | | | | | | | | | | | | | |
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| **APELLIDO PATERNO** | | | | | | | | | | **APELLIDO MATERNO** | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | |
| **NOMBRES** | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **FECHA DE NACIMIENTO:** (dd/mm/aaaa) | | | | |  | |  | |  | | | **PAÍS DE RESIDENCIA:** | | |  | | | | |

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| **RAZÓN SOCIAL** (En caso de persona jurídica u otra entidad) |  |

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| **TIPO DE VÍNCULO** | (según la Tabla Anexa Nº 13  publicada en SUNAT VIRTUAL) |  | **FECHA DE INICIO DEL VÍNCULO** (dd/mm/aaaa) |  |  |  |

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| **PORCENTAJE DE PARTICIPACIÓN** |  |

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| **ESTABLECIMIENTO ANEXO** |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | CASA MATRIZ |  | DEPÓSITO O ALMANCÉN |  | SEDE PRODUCTIVA |  | LOCAL COMERCIAL O DE SERVICIOS |  | | AGENCIA |  | SURCURSAL |  | OFICINA ADMINISTRATIVA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **DIRECCIÓN DEL ESTABLECIMIENTO ANEXO** | | |  | | | | | | | | | | | | | **DISTRITO** |  | **PROVINCIA** | | | |  | | | **DEPARTAMENTO** | | |  | | | | **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | |  | CEDIDO EN USO | |  | OTROS |   TIPO DE ESTABLECIMIENTO: Marcar con (X) |

**ESTABLECIMIENTOS ANEXOS**

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| **ESTABLECIMIENTO ANEXO** |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | CASA MATRIZ |  | DEPÓSITO O ALMANCÉN |  | SEDE PRODUCTIVA |  | LOCAL COMERCIAL O DE SERVICIOS |  | | AGENCIA |  | SURCURSAL |  | OFICINA ADMINISTRATIVA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **DIRECCIÓN DEL ESTABLECIMIENTO ANEXO** | | |  | | | | | | | | | | | | | **DISTRITO** |  | **PROVINCIA** | | | |  | | | **DEPARTAMENTO** | | |  | | | | **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | |  | CEDIDO EN USO | |  | OTROS |   TIPO DE ESTABLECIMIENTO: Marcar con (X) |

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| **ESTABLECIMIENTO ANEXO** |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | CASA MATRIZ |  | DEPÓSITO O ALMANCÉN |  | SEDE PRODUCTIVA |  | LOCAL COMERCIAL O DE SERVICIOS |  | | AGENCIA |  | SURCURSAL |  | OFICINA ADMINISTRATIVA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **DIRECCIÓN DEL ESTABLECIMIENTO ANEXO** | | |  | | | | | | | | | | | | | **DISTRITO** |  | **PROVINCIA** | | | |  | | | **DEPARTAMENTO** | | |  | | | | **CONDICIÓN DEL ESTABLECIMIENTO:**  Marcar con (X) | | | |  | PROPIO | |  | ALQUILADO | |  | CEDIDO EN USO | |  | OTROS |   TIPO DE ESTABLECIMIENTO: Marcar con (X) |